

**Beth Israel Deaconess Medical Center  
Environment of Care Manual**

**Title: Identification and Operations & Maintenance of Asbestos Containing Materials**

**Procedure: EC# 66 P1**

**Purpose:**

This procedure details the requirements and responsibilities to identify and properly maintain asbestos-containing materials.

**Scope:**

This program applies to all BIDMC owned and leased buildings.

**IDENTIFICATION OF ASBESTOS**

***Environmental, Health and Safety (EH&S) Department***

The Drawing Controls Group Asbestos files and appropriate in-situ materials labeling may be used to aid in determining the impact of proposed renovation and demolition projects. However, these will be used only as a guide and if there is no current or reliable information, or if there is any uncertainty, suspect building materials shall be Presumed Asbestos Containing Materials (PACM – refer to [EC-66 Asbestos Management Policy Attachment A](#)).

***Project Managers/Supervisors from Facilities, Media Services, Telecommunications, and Maintenance***

The Drawing Controls Group Asbestos files and appropriate in-situ materials labeling may be used to aid in determining the impact of proposed renovation and demolition projects. However, these will be used only as a guide and if there is no current or reliable information, or if there is any uncertainty, suspect building materials shall be Presumed Asbestos Containing Materials.

**ASBESTOS OPERATIONS AND MAINTENANCE**

***Environmental, Health and Safety (EH&S) Department***

Establish standard operation procedures for such activities as floor care, and other standard maintenance responses that have the potential to disturb presumed asbestos or asbestos-containing materials. Asbestos training for employees provided via myPATH online.

***Telecommunications, Media Services, Environmental Services and Maintenance***  
Contact the EH&S Department for assistance and/or procedures where their work may disturb any suspect asbestos materials as soon as possible. All suspect and exposed materials should be analyzed for asbestos. Any material that may be

impacted, or cause a release during work, needs to be removed or protected in a way to prevent release and exposure.

### **Training & Identification**

EHS has also trained all maintenance and facilities project managers in Asbestos Awareness which included identifying damaged material with the potential to be asbestos containing. They are trained to contact EHS immediately in the event damage material is identified. EHS can then take corrective actions to mitigate hazards.

A written record of inspections for asbestos containing materials, prior to construction or from concerns brought to the attention of management during normal work operations, will be kept by the Facilities department, which shall include the following information:

1. Date of inspection
2. Inspector
3. Locations inspected, such as floor level, room names or numbers, etc.
4. Nature of ACM (pipe wrap, spray-on fireproofing, etc.) and friability
5. Whether adequate labeling is still intact
6. Changes of status since last inspection (e.g. new damage, water damage, etc.)
7. Recommended action

### **Approved By:**

**Vice President Sponsor:** Jarrod Dore, VP, Capital Facilities and  
Engineering

☒ **EOC Committee: 9/13/23**

K. Murray & J. Dore  
Co-Chairs

**Requestor Name:** Christine Powers, Director, Environmental Health and Safety

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**Eliminated:**

**References:**