



Submission Form Celebration of Life Art Exhibit & Silent Auction

Note: this is NOT a registration for the event

Artists and artisans should include a brief artist's statement, typed or written, to fit a 5" x 7" frame, photograph of the pieces, and the dimensions and media used. Work that is not already wired cannot be hung. All two-dimensional work must be framed and ready to hang, with screw eyes and wire already attached. Due to limited space, art work and fine art crafts suitable for hanging should not be larger than 30" x 40". Creators of sculpture and other three-dimensional work will need to provide display units. Please keep in mind that breakage is a possibility. There will be twenty-four hour security in the room once the art has been hung. Exhibitors will need to deliver their artwork to the Harvard Medical School between 9 and 9:30 am during the morning of Saturday, June 6. If pieces are not included in the Silent Auction or do not sell in the auction, they will need to be collected after 3:30 PM on Sunday, June 7th. We cannot guarantee the safety of objects not picked up by that time.

Name _____
E-mail _____
Home Phone _____
Work Phone _____
Address _____

To submit this form electronically, save the Word document to your computer, fill it out, and then attach it to your email to smpappas55@comcast.net. Both the Word document and the .pdf versions of this form may be printed and submitted through regular mail as well.

Submission checklist for Artists and Fine Art Crafters:

- _____ **Date of Application**
- _____ **5 x 7 Artist's Statement attached**
- _____ **Slide, photograph or jpeg file of work submitted attached**
- _____ **I am submitting 3-D work and can provide a display unit for my piece**
- _____ **I would like my work to be included in the Silent Auction**
- _____ **I do not want my work to be included in the Silent Auction**
- _____ **I will help hang the show on Saturday morning, June 6**

You may submit up to 3 pieces for the show/auction. Please provide the following information about your piece(s).

Title	Medium	Framed Dimensions (or size of 3-D work)	Minimum Bid Price* (Range \$10-\$200)	Retail Price**
1. _____				
2. _____				
3. _____				

*if included in the Silent Auction
**The retail value of your work, if donated, may be taken as a tax deduction.

Please submit this form along with your artist statement and photo of your work by Tuesday, April 14, via email or regular mail to:

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