PRINCIPLES OF MEDICAL EDUCATION: MAXIMIZING YOUR TEACHING SKILLS

THURSDAY, APRIL 4, 2013

7:00 – 8:00 AM	Registration and Continental Breakfast
8:00 – 8:30 AM	Welcome and Course Introduction
8:30 – 9:30 AM	**PLENARY**–How Effective Teachers Help People Learn
9:30 – 9:45 AM	Break
9:45 – 11:15 AM	**TEACHING METHODS WORKSHOPS I** • Lecturing Skill Development: Lecturing as Performance Art • Small Group Teaching: The Art of Discussion Leadership • Effective Clinical Teaching with Patients • Hidden Curriculum and Teaching Professionalism • Mastering the Art of Giving Effective Feedback
11:30 AM – 12:30 PM	**PLENARY**–Fostering Critical Thinking Skills
12:30 – 1:30 PM	Lunch on your own
1:30 – 3:00 PM	**TEACHING METHODS WORKSHOPS II** • Lecturing Skill Development: Lecturing as Performance Art • Small Group Teaching: The Art of Discussion Leadership • Effective Clinical Teaching with Patients • Hidden Curriculum and Teaching Professionalism • Mastering the Art of Giving Effective Feedback
3:00 – 3:15 PM	Break
3:15 – 4:45 PM	**CASE BASED DISCUSSIONS–SESSION I** **A** The Art of Mentoring **B** Career Development as a Clinician Educator **C** Teaching Communication Skills **D** Time Management **E** Designing a Teaching Session
6:00 – 9:00 PM	**SIMULATION TEAM TRAINING AND CRISIS MANAGEMENT** (optional) Join the faculty of the Shapiro Simulation and Skills Center at Beth Israel Deaconess Medical Center for a dinner meeting and hands-on simulated learning experience. You will have an opportunity to participate in a team training exercise, use partial task/procedural simulators, and learn more about the technology used in simulation. Additional $250 fee required.

FRIDAY, APRIL 5, 2013

7:30 – 8:00 AM	Continental Breakfast
8:00 – 9:00 AM	**PLENARY**–Using Multimedia & Education Technology to Enhance Teaching
9:15 – 10:45 AM	**TEACHING METHODS WORKSHOPS III** • Lecturing Skill Development: Lecturing as Performance Art • Small Group Teaching: The Art of Discussion Leadership • Effective Clinical Teaching with Patients • Hidden Curriculum and Teaching Professionalism • Mastering the Art of Giving Effective Feedback
10:45 – 11:00 AM	Break
11:00 AM – 12:00 PM	**PLENARY**–Competency Assessment in Medical Education
12:00 – 1:00 PM	Lunch with the Educators
1:00 – 2:30 PM	**TEACHING METHODS WORKSHOPS IV** • Lecturing Skill Development: Lecturing as Performance Art • Small Group Teaching: The Art of Discussion Leadership • Effective Clinical Teaching with Patients • Hidden Curriculum and Teaching Professionalism • Mastering the Art of Giving Effective Feedback
2:30 – 2:45 PM	Break
2:45 – 4:15 PM	**CASE BASED DISCUSSIONS–SESSION II** **A** The Art of Mentoring **B** Career Development as a Clinician Educator **C** Teaching Communication Skills **D** Time Management **E** Designing a Teaching Session

SATURDAY, APRIL 6, 2013

7:30 – 8:00 AM	Continental Breakfast
8:00 – 9:00 AM	**PLENARY**–Reaching and Teaching Millennial Learners
9:15 – 10:45 AM	**TEACHING METHODS WORKSHOPS V** • Lecturing Skill Development: Lecturing as Performance Art • Small Group Teaching: The Art of Discussion Leadership • Effective Clinical Teaching with Patients • Hidden Curriculum and Teaching Professionalism • Mastering the Art of Giving Effective Feedback
10:45 – 11:00 AM	Break
11:00 AM – 12:00 PM	**PLENARY**–Clinician Wellness
12:00 – 12:30 PM	**LESSONS LEARNED**

Program changes/substitutions may be made without notice.

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Harvard Medical School
Department of Continuing Education
P.O. Box 825
Boston, MA 02117-0825
www.cme.hms.harvard.edu

Principles of Medical Education:
Maximizing Your Teaching Skills

Earn up to 20.25 *AMA PRA Category 1 Credits*™

April 4 – 6, 2013 • Boston, Massachusetts

More than 90% of past attendees have rated this course "above average" or "superior" compared to other postgraduate courses they have attended, placing this course amongst the highest-rated courses at Harvard Medical School.

Harvard Medical School, Department of Continuing Education *Presents*

Principles of Medical Education:
Maximizing Your Teaching Skills

April 4 – 6, 2013

Thursday, Friday, and Saturday
Omni Parker House Hotel, Boston, MA

Course Directors: Beth Lown, MD • Lori Newman, MEd • David Roberts, MD • Richard Schwartzstein, MD

Course Administrator: Carol Hughes

Sponsored by
Carl J. Shapiro Institute for Education and Research at Harvard Medical School and Beth Israel Deaconess Medical Center

Beth Israel Deaconess Medical Center

Harvard Medical School *Department of Continuing Education*

Principles of Medical Education: Maximizing Your Teaching Skills

April 4 – 6, 2013 • Boston, MA

Course Overview

This course is an introduction to the principles of effective clinical teaching for adult learners. Through didactic and interactive sessions, participants will learn models of clinical instruction and how to apply these effective techniques to their own teaching. The course will also provide an exploration of critical thinking, reflection, learner assessment, and feedback. All sessions will be interactive and faculty will model instructional strategies described in the course.

Participants will rotate through a series of 5 dynamic, small group sessions focusing on teaching methods such as lecturing, small group teaching, teaching professionalism, providing effective feedback, and clinical teaching with patients. Plenary sessions will offer insights into the principles of adult learning, the fostering of critical thinking skills, the assessment of trainee competencies, and the effective use of technology for the current generation of learners. Case-based discussions will highlight essential skills and current issues in medical education.

Learning Objectives

Upon completion of this course, participants will be able to:

1. Identify principles of adult learning in order to
   - Assess their learners' needs
   - Design an educational intervention
   - Establish student-centered learning environments
2. Employ venue-specific teaching skills for
   - Ambulatory teaching
   - Bedside teaching
   - Large-group presentations
   - Small group/case-based teaching
   - Simulator-based teaching (optional)
3. Recognize effective learner assessment strategies and provide effective feedback in order to
   - Set educational expectations
   - Help learners advance in their careers
   - Create a differential diagnosis and action plan for the "problem" learner
4. Foster critical thinking skills so learners may
   - Effectively use questions to promote clinical decision making
   - Assume a systematic approach to clinical reasoning
   - Reason through difficult clinical cases
5. Engage in reflective practice in order to
   - Identify effective teaching techniques
   - Conduct self-assessment and peer-observation of teaching
   - Share best teaching practices with their colleagues

Target Audience

Clinicians, healthcare professionals, and associated medical school-based faculty from within and outside the USA, drawn from a diverse background of clinical medicine (including anesthesia, family medicine, internal medicine, pediatrics, sub-specialty medicine, emergency medicine, surgery, obstetrics and gynecology, neurology, psychiatry, dermatology, and radiology).

Accreditation

The Harvard Medical School is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

The Harvard Medical School designates this live activity for a maximum of 20.25 *AMA PRA Category 1 Credits*™. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Course Only: A maximum of 17.5 *AMA PRA Category 1 Credits*™

Course with Optional Evening Simulation: A maximum of 20.25 *AMA PRA Category 1 Credits*™

This Live activity, Principles of Medical Education: Maximizing Your Teaching Skills, with a beginning date of April 4, 2013, has been reviewed and is acceptable for up to 18.75 Prescribed credits by the American Academy of Family Physicians. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

AMA PRA Category 1 Credits™ claimed by physicians attending live events certified and organized in the United States for *AMA PRA Category 1 Credits*™ can be claimed through the agreement on mutual recognition of credits between UEMS and AMA, considered as being equal to the European Continuous Medical Education Credits (ECMEC©) granted by the UEMS. One *AMA PRA Category 1 Credits*™ is equivalent to one (1) hour of European EACCME Credit (ECMEC©), therefore up to XX ECMEC© Credits are available. Each medical specialist should claim only those hours of credit that he/she actually spent in the educational activity.

The Royal College of Physicians and Surgeons of Canada recognizes conferences and workshops held outside of Canada that are developed by a university, academy, hospital, specialty society or college as accredited group learning activities.

ACGME Competencies

This course is designed to meet one or more of the following Accreditation Council of Graduate Medical Education competencies:
• Interpersonal and communication skills • Professionalism

www.cme.hms.harvard.edu/courses/Foundations

Harvard Medical School Course Directors

Beth Lown, MD
Associate Professor of Medicine, Mt. Auburn Hospital, Medicine

Lori Newman, MEd
Associate in Medicine, BIDMC, Shapiro Institute

David Roberts, MD
Associate Professor of Medicine, BIDMC, Shapiro Institute

Richard Schwartzstein, MD
Professor of Medicine, BIDMC, Shapiro Institute

Harvard Medical School Course Administrator

Carol Hughes
Operations Manager, Shapiro Institute

Harvard Medical School Faculty

Katharyn Meredith Atkins, MD
Instructor in Obstetrics, Gynecology, and Reproductive Biology

Dara Brodsky, MD
Assistant Professor of Pediatrics

Peter Clardy, MD
Assistant Professor of Medicine

Sara Fazio, MD
Associate Professor of Medicine

Laurie Fishman, MD
Assistant Professor of Pediatrics

Charles Hatem, MD
Professor of Medicine

Grace Huang, MD
Assistant Professor of Medicine

John Mitchell, MD
Assistant Professor of Anaesthesia

Eileen Reynolds, MD
Associate Professor of Medicine

Hope Ricciotti, MD
Associate Professor of Obstetrics, Gynecology, and Reproductive Biology

Amy Ship, MD
Assistant Professor of Medicine

Christopher Smith, MD
Associate Professor of Medicine

Carrie Tibbles, MD
Assistant Professor of Medicine

General Information

REGISTER EARLY-ENROLLMENT IS LIMITED

REGISTRATION INFORMATION
Tuition Fee: $850 (USD)

Registration by credit card (VISA or MasterCard) can be made at: **www.cme.hms.harvard.edu/courses/Foundations.** Registration by check (draft on a United States bank), please make payable to Harvard Medical School and mail with registration form to **Harvard Medical School–Department of Continuing Education, PO Box 417476, Boston, MA 02241-7476**. Telephone or fax registration is not accepted. Registration with cash payment is not permitted. Upon receipt of your paid registration an email confirmation from the HMS-DCE office will be sent to you. Be sure to include an email address that you check frequently. Your email address is used for critical information, including registration confirmation, evaluation, and certificate.

INQUIRIES
By phone 617-384-8600, Monday–Friday, 10 AM to 4 PM (EST) or by email at: hms-cme@hms.harvard.edu.

ONLINE INFORMATION
To register or view activity information online, visit: www.cme.hms.harvard.edu/courses/Foundations. To ensure proper registration, please add the **first three characters** of the source code found at the bottom of this registration form.

DISCLOSURE POLICY
Harvard Medical School (HMS) adheres to all ACCME Essential Areas, Standards, and Policies. It is HMS's policy that those who have influenced the content of a CME activity (e.g., planners, faculty, authors, reviewers, and others) disclose all relevant financial relationships with commercial entities so that HMS may identify and resolve any conflicts of interest prior to the activity. These disclosures will be provided in the activity materials along with disclosure of any commercial support received for the activity. Additionally, faculty members have been instructed to disclose any limitations of data and unlabeled or investigational uses of products during their presentations.

REFUND POLICY
A handling fee of $60 is deducted for cancellation. Refund requests must be received by postal mail, email, or fax one week prior to this activity. No refunds will be made thereafter.

COURSE LOCATION
All sessions for this activity will be held at Omni Parker House Hotel, 60 School Street, Boston, MA 02108 (Telephone: 1-800-843-6664).

ACCOMMODATIONS/TRAVEL
A limited number of rooms have been reserved at Omni Parker House Hotel (1-800-843-6664) until March 13, 2013. Please specify that you are enrolled in this activity to receive a reduced room rate of $219 per night Single/Double. Please do not purchase non-refundable airline ticket(s) until you have received an email from our office confirming your paid registration. For airline reservations contact the HMS Travel Desk toll free 1-877-4-HARVMD (1-877-442-7863) Monday–Friday, 9 AM–8 PM (EST). From outside the U.S., Canada, and Virgin Islands, please call 617-559-3764.

PRINCIPLES OF MEDICAL EDUCATION • APRIL 4 – 6, 2013 • BOSTON, MA

course # 332631

Full Fee $850.00 (USD)

____ OPTIONAL Evening Simulation Event on Thursday (4/4/13): $250.00 (USD)

Total _____

Please choose your Case-Based Discussions: Because of time limitations, each person will only participate in two of the five case-based discussions. Select your top 3 choices (A–E), and we will assign these sessions based on your preferences.

Discussion ___ Discussion ___ Discussion ___

Print Name Clearly–All Fields Required

Full Name _____
First Middle Initial Last Name

Mailing Address _____
Street City State Zip Code

Daytime Phone (_____)_____ Fax Number (_____)_____

Please note: Your email address is used for critical information, including registration confirmation, evaluation, and certificate. Please be sure to include an email address you check daily or frequently.

Email Address _____

❍ Please check if you wish to be **excluded** from receiving email notices of future Harvard Medical School – Department of Continuing Education programs.

Profession _____ Degree _____

Primary Specialty *(Physicians Only)* _____ Board Certified? ❍ Yes ❍ No

Professional School Attended *(Physicians Only)* ❍ Harvard Medical School ❍ U.S. Medical School ❍ International Year of Graduation _____

Online registrants – add the first three characters of source code found here. ➟

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